PERMIT APPLICATION CRITERIA

1. SURVEY: with the proposed location of new construction and existing structures, if any, and their uses, prior to placement of footings.

   DENOTE:
   a. all lot lines, lot widths and yard requirements.
   b. Area
   c. Frontage

2. Putnam County Health Department permit required for new construction and ALL room additions.

3. Three (3) sets of architectural/engineering plans to scale, with stamp & signature. ALL plans must comply with the N.Y.S. Energy Code and Building Code.

4. Driveway Permit, (if necessary). from either Town, County or State Highway Department having jurisdiction.

5. Wetlands Permit, (if necessary), from Town or State having jurisdiction. If your project is within 100’ of a stream or wetland, please contact the Town Environmental Conservation Inspector for a determination.

6. E-911 posting at proposed driveway location.

7. Allow ample time for plan review prior to issuance of building permit. (minimum of 72 hrs.)

8. Putnam County Contractor’s registration number.

9. Electricians and Plumbers MUST be Putnam County Licensed, include license numbers.